

**Tech Training School Records  
1949-1976 (bulk 1965-1973)  
RG 25  
Finding Aid**

Compiled by Brenna Edwards  
2016



**Tennessee  
TECH**

**Archives and Special Collections  
Angelo and Jennette Volpe Library  
Cookeville, Tennessee**

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## Summary Information

<b>Repository</b>	Tennessee Technological University Archives and Special Collections
<b>Creator</b>	Tech Training School
<b>Title</b>	Tech Training School Records
<b>Dates</b>	1949-1976 (bulk 1965-1973)
<b>Extent</b>	11.7 linear feet, 6 Volumes
<b>Location</b>	Range 12 Shelf 4-9, Map Case 1 Drawer 1, Map Case 3 Drawer 13
<b>Language</b>	English
<b>Abstract</b>	<p>The Tech Training School, also known as the Tech Campus School, was a kindergarten through 6<sup>th</sup> grade elementary school on Tech campus from 1948 to 1976 that functioned in agreement with the Putnam County School Board. The records date from 1949 to 1976, with the bulk of the records dating from 1965 to 1973, and include official records such as financial records and central files, along with photographs.</p>

## History

The Tech Training School, also known as the Tech Campus School, was a kindergarten through 6<sup>th</sup> grade elementary school on Tech campus from 1948 to 1976 that functioned in agreement with the Putnam County School Board. It served two main populations: the students who lived in the immediate area, and the children of Tech faculty, staff, and administrators. The state provided funding and Tech provided upkeep and renovations of the buildings and supplemented salaries of several teachers.

In 1966, the Tech Campus School began a full-year kindergarten when such programs were not funded state-wide, with a \$270 fee. In 1970s, the school abolished the A-F grading scale, instead grading on how much effort a student put toward the subject. On March 25, 1976 the Putnam County School Board voted to accept Tech's request to close the school, due to inadequate facilities and the costs associated with upkeep for the buildings and renovations needed.

## Scope and Contents

The Tech Training School Records date from 1949 to 1976, with the bulk of the records dating from 1965 to 1973. Records include financial records, class books, Boy Scout books and memorabilia, information about the lunch program, blueprints, faculty meeting minutes, and central files detailing correspondence and day-to-day activities of the school, along with photographs of classes and the buildings. The records provide a glimpse into the Tech Campus School and how it was run during its time in Cookeville.

Records are arranged into five series: Series I: Lunch Program; Series II: Boy Scouts; Series III: Student Teachers; Series IV: Financial Records; and Series V: Central Files. Records are arranged alphabetically within the series. Related materials include the Tech Training School Parent Teacher Association Scrapbooks.

## Container List

### Series I: Lunch Program

#### Box Folder Title, Date

1	1	Inspection Forms, 1968-1975
1	2-14	Lunch Program, 1964 September-1973 May
1	15	Milk Program, 1964 September-1970 November
1	16	Work Sheets - Lunch Program, 1965-1968

### Series II: Boy Scouts

#### Box Folder Title, Date

2	1	Blank Forms (variety), undated
2	2-3	Cub Scout Books, undated
2	4	Pack Charter, 1965-1968
2	5	Scout Awards, undated
D1	1-3	Scout Banners, undated

### Series III: Student Teachers

#### Box Folder Title, Date

3	1	Analytical Report on Student Teacher, 1956-1965
3	2	General Files, undated

### Series IV: Financial Records

#### Box Folder Title, Date

Volume 1-6		Financial Records, 1963-1967
D1	4-6	Financial Records, 1968-1969
3	3	General Financial Records, 1968-1975

### Series V: Central Files

#### Box Folder Title, Date

4	1	Accident Reports, 1964-1976
4	2	Achievement and IQ Tests, 1973-1975
4	3	Administration, 1965-1966
4	4	Administration, 1968-1972
D13	1	Blue Prints of Campus School, 1949
4	5	Building and Grounds Plan, 1963-1968
4	6	Building and Grounds, undated
4	7	Contracts, undated
4	8	General Correspondence, 1972-1976
4	9	Health Department Records, 1973-1976
4	10	In-Service, 1968-1969
4	11	Kindergarten, 1966-1968
4	12	Learning Materials Center, 1967
4	13	Letters - Tennessee Tech, 1969-1973
4	14	Letters Field, 1968-1976
4	15	Letters to Tech, 1974-1975

4	16	Letters, 1965-1968
4	17	Letters, 1969-1970
4	18	Library, 1968-1969
5	1	Lunch Applications, 1973-1974
5	2	Memorandum, 1974-1975
5	3	Mid-Tennessee, 1968
5	4	Minutes of Faculty Meeting, 1968-1975
5	5	Minutes of Faculty Meetings, 1965-1968
5	6	News Release, 1974-1976
5	7	Old Correspondence, 1970-1971
5	8	Parent Teacher Association Minutes, 1956-1958
5	9	Photographs, 1953-1970
5	10	Sample Report Cards, 1966
5	11	School Reports, 1955-1968
5	12	State and County Reports, 1967-1973
5	13	Summer School, 1971-1976
6	1	Superintendent Letters, 1971-1976
6	2	Teacher Evaluations, 1973-1976
6	3	Teacher's Correspondence to Parents, 1971-1975
6	4	Tech Campus School Class Book, 1968
6	5	Tech Campus School Class Book, 1969
6	6	Tech Campus School Class Book, 1970
6	7	Tennessee Education Association, 1972-1973
6	8	Testing Information, 1966-1967
6	9	Text Book Inventory, 1973-1976
6	10	Travel Requests, 1973-1975
6	11	Workshop - Nongraded Primary, 1967