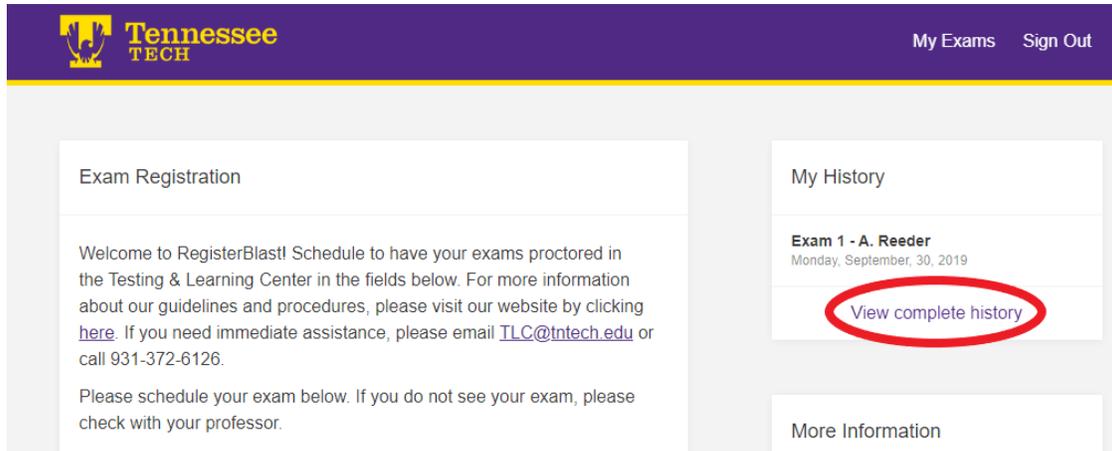


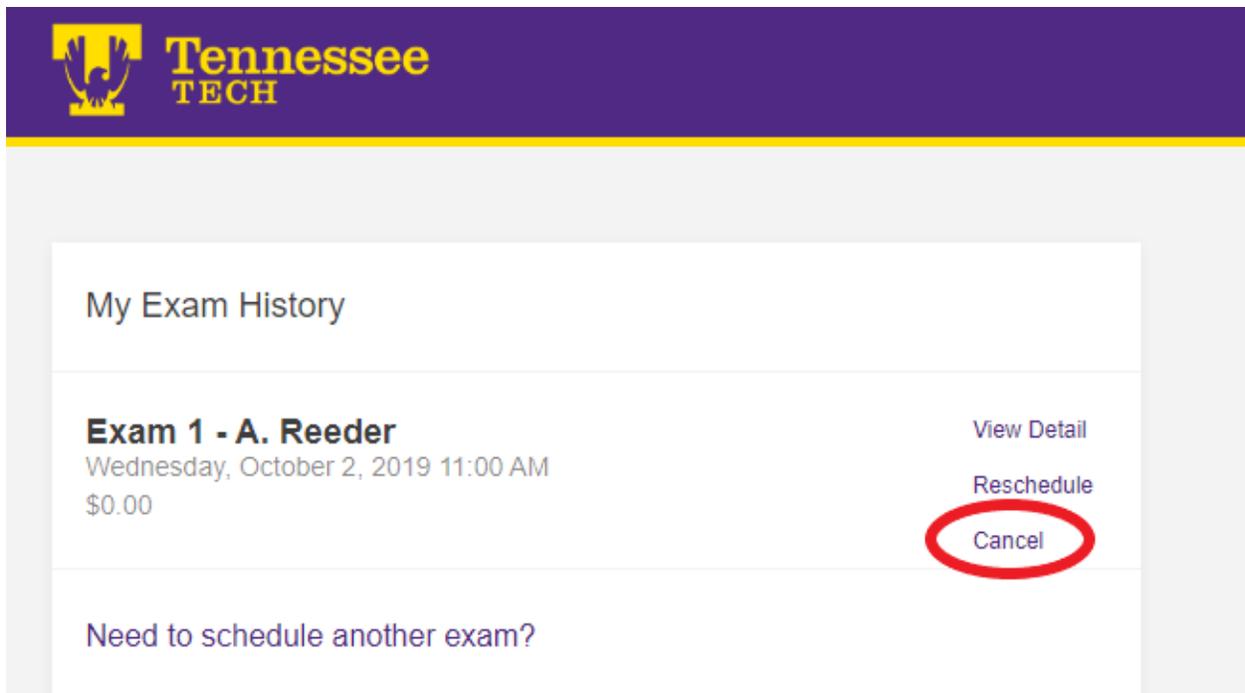
Cancelling an Exam-TNTECH Students

1. Login to RegisterBlast using your TNTECH login credentials by following this link: [TNTECH RegisterBlast](#)
2. Once you've logged in, click on "View Complete History" under the My History box on the right side of the page:



The screenshot shows the RegisterBlast interface. At the top, there is a purple header with the Tennessee TECH logo on the left and "My Exams" and "Sign Out" on the right. Below the header, there are two main sections. The left section is titled "Exam Registration" and contains a welcome message and a "Schedule" button. The right section is titled "My History" and contains a table with one row: "Exam 1 - A. Reeder" with the date "Monday, September, 30, 2019". Below this row, the text "View complete history" is circled in red. At the bottom of the right section, there is a "More Information" link.

3. Click on "Cancel."



The screenshot shows the RegisterBlast interface. At the top, there is a purple header with the Tennessee TECH logo on the left and "Tennessee TECH" on the right. Below the header, there is a section titled "My Exam History". This section contains a table with one row: "Exam 1 - A. Reeder" with the date and time "Wednesday, October 2, 2019 11:00 AM" and the price "\$0.00". To the right of this row, there are three links: "View Detail", "Reschedule", and "Cancel". The "Cancel" link is circled in red. Below the table, there is a link that says "Need to schedule another exam?"

4. If you are sure that you want to cancel your registration, click “Yes, cancel my registration.”

The screenshot shows the Tennessee Tech logo at the top left. The main heading is "Cancel Exam 1 - A. Reeder". Below this, the text asks: "Are you sure you would like to cancel your registration for Exam 1 - A. Reeder at 10/2/2019 11:00:00 AM?". A warning message follows: "This action CAN NOT be undone. You will need to re-register if you change your mind." At the bottom, there are two buttons: a green button labeled "Yes, cancel my registration" and a blue button labeled "Keep current registration". A red arrow points to the green button.

5. You will see the on-screen confirmation, and a confirmation email will be sent to you.

The screenshot shows the Tennessee Tech logo at the top left. A green banner across the top contains the message: "Your exam has been rescheduled." Below this is an "Exam History" table with the following data:

ID	Date	Campus	Exam	Order	
10072270	Wednesday, October 2 2019 11:00 AM	Tennessee Tech	Exam 1 - A. Reeder	9692930	View Detail Reschedule Cancel

On the right side of the screen, there is a "My T" menu with an "Exam Wedne" option.