

2024-2025 ACADEMIC ADMINISTRATIVE CALENDAR

This calendar is for planning purposes. All dates are subject to change.

Any deadline/due date that falls on a weekend or holiday, the deadline/due date is the next business day that the university is open.

| Category | Action | Date |
|--|---|--------------------|
| Spring Semester Course Scheduling | Spring 2025 Course Schedule Planning Begins | July 12, 2024 |
| | Spring 2025 Course Schedule Plan Draft Due in Tech Express Portal | August 9, 2024 |
| | Deadline for FINAL Spring 2025 Course Schedule Plan | September 6, 2024 |
| | Deadline for Dean Approval of the Proposed Spring 2025 Course Schedule Plan | September 20, 2024 |
| | Deadline for Registrar Approval of the Proposed Spring 2025 Course Schedule Plan | September 30, 2024 |
| | FINAL Spring 2025 Course Schedule is Published | October 4, 2024 |
| | Spring 2025 Registration Begins | November 4, 2024 |
| Summer/Fall Semester Course Scheduling | Summer/Fall 2025 Course Schedule Planning Begins | October 14, 2024 |
| | Summer/Fall 2025 Course Schedule Plan Draft Due in Tech Express Portal | December 6, 2024 |
| | Deadline for FINAL Summer/Fall 2025 Course Schedule Plan | December 20, 2024 |
| | Deadline for Dean Approval of the Proposed Summer/Fall 2025 Course Schedule Plan | January 15, 2025 |
| | Deadline for Registrar Approval of the Proposed Summer/Fall 2025 Course Schedule Plan | January 31, 2025 |
| | FINAL Summer/Fall 2025 Course Schedule is Published | February 3, 2025 |
| | Summer/Fall 2025 Registration Begins | April 7, 2025 |
| Faculty 9month Contract Dates | First Day for New 9-month Faculty | August 1, 2024 |
| | First Day for Returning 9-month Faculty | August 15, 2024 |
| | Last Day for 9-month Faculty | May 14, 2025 |
| Tenure and Promotion | Tenure & Promotion Policy & Procedures Workshop (for all Chairs, Directors, Deans) | August 8, 2024 |
| | Tenure & Promotion Policy & Procedures Workshop (for all Chairs, Directors, Deans) | August 12, 2024 |
| | Tenure & Promotion Candidate Workshop (for faculty planning to apply for Tenure or Promotion) | August 20, 2024 |
| | Tenure & Promotion Candidate Workshop (for faculty planning to apply for Tenure or Promotion) | August 21, 2024 |
| | Deadline for Faculty to Submit T0/P0 Form Indicating Intention to Submit Dossier | August 22, 2024 |
| | Deadline for Establishment of Peer Committees | September 5, 2024 |
| | Deadline for Establishment of Peer Committee Chairs | September 12, 2024 |
| | Tenure & Promotion Peer Committee Chairs Workshop | September 16, 2024 |
| | Tenure & Promotion Peer Committee Chairs Workshop | September 17, 2024 |
| | Deadline for Faculty to Submit Dossier to Department Peer Committee | October 15, 2024 |
| | Deadline for Department Peer Committee to Submit Recommendation to Department Chair | November 15, 2024 |
| | Deadline for Department Chair to Submit Recommendation to Dean | January 15, 2025 |

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| | Deadline for Dean to Submit Recommendation to Provost | February 17, 2025 |
| | Deadline for Provost to Submit Recommendations to President | April 1, 2025 |
| | President Finalizes Promotion Decisions and Tenure Recommendations to Board | May 1, 2025 |
| Lecturer and Tenure-Track | Deadline for Tenure-Track Faculty Submit Dossier to Department | January 15, 2025 |
| | Deadline for Peers to Complete Annual Review of Tenure-Track Faculty | February 15, 2025 |
| | Deadline for Chairperson Recommendation to Dean | March 1, 2025 |
| | Provost Office Sends Renewal Forms to Deans | March 1, 2025 |
| | Deadline for Dean to Submit Renewal Forms to Provost Office | March 15, 2025 |
| | Provost Office Notifies Faculty of Renewal Decision | April 15, 2025 |
| | Department Submits PAF for Reappointment of Lecturer | April 17, 2025 |
| | Provost Office Sends Employment Agreement to Lecturer | May 1, 2025 |
| Chairperson Reappointments | Deadline for Dean to Submit Recommendations on Reappointment of Chairpersons to Provost | April 15, 2025 |
| | Deans Notify Chairpersons of Reappointment | May 1, 2025 |
| Evaluation of Administrators | Faculty Evaluation of Administrators Opens | November 15, 2024 |
| | Faculty Evaluation of Administrators Closes | December 15, 2024 |
| | Chairperson Evaluation Results Distributed to Chairperson, Dean, Provost, President | March 3, 2025 |
| | All Other Administrators' Evaluation Results Distributed | March 16, 2025 |
| Evaluation of Faculty | Deadline for Faculty to Submit Annual Activity Report and Activities & Goals Planning Document to Department Chair | January 15, 2025 |
| | Evaluation of Faculty Opens | January 16, 2025 |
| | Evaluation of Faculty Closes | February 28, 2025 |
| | Deadline for Dept Chair to Submit Faculty Evaluations to Dean | March 1, 2025 |
| | Deadline for Dean to Submit Faculty Evaluations to Provost | March 16, 2025 |
| Non-Instructional Faculty | Deadline for NIFA Proposals to be submitted to Department Chairpersons | January 10, 2025 |
| | Deadline for NIFA Proposals to be submitted to Academic Affairs | January 24, 2025 |
| | Recipients and Chairs Notified of NIFA Awards | February 14, 2025 |
| Faculty Awards | Faculty Awards Ceremony and Reception for 2023-2024 | September 12, 2024 |
| | Call for Outstanding Faculty Awards Nominations Opens for 2024-2025 | September 12, 2024 |
| | Nominations for Outstanding Faculty Awards Closes | December 16, 2024 |
| Key Semester Dates | Fall Classes Begin | August 22, 2024 |
| | Fall Break | October 17-18, 2024 |
| | Fall Classes End | December 6, 2024 |
| | Spring Classes Begin | January 16, 2025 |
| | Spring Break | March 17-21, 2025 |
| | Spring Classes End | May 2, 2025 |
| | Summer Classes Begin (First & Full Term) | May 27, 2025 |
| | Summer Classes End (First Term) | June 25, 2025 |
| | Summer Classes Begin (Second Term) | June 30, 2025 |

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| | Summer Classes End (Full & Second Term) | July 29, 2025 |
| Key Semester Dates - Final Exams | Fall Final Exams | December 9-12, 2024 |
| | Spring Final Exams | May 5- May 8, 2025 |
| | Summer Final Exams (First Term) | June 27, 2025 |
| | Summer Final Exams (Full & Second Term) | July 31-August 1, 2025 |
| Key Semester Dates -Commencement | Fall Commencement | December 13, 2024 |
| | Spring Commencement | May 9, 2025 |
| Key Semester Dates - Grades Due | Fall Grades Due | December 16, 2024 |
| | Spring Grades Due | May 12, 2025 |
| | Summer Grades Due | August 4, 2025 |
| Meetings | New Faculty Orientation | August 5, 2024 |
| | New Faculty Orientation | August 6, 2024 |
| | Academic Council | September 11, 2024 |
| | Academic Council | October 9, 2024 |
| | Academic Council | November 13, 2024 |
| | Academic Council | February 5, 2025 |
| | Academic Council | March 12, 2025 |
| | Academic Council | April 9, 2025 |
| | Administrative Council | September 4, 2024 |
| | Administrative Council | October 2, 2024 |
| | Administrative Council | November 6, 2024 |
| | Administrative Council | January 29, 2025 |
| | Administrative Council | March 5, 2025 |
| | Administrative Council | April 2, 2025 |
| | Graduate School Executive Committee | September 3, 2024 |
| | Graduate School Executive Committee | October 1, 2024 |
| | Graduate School Executive Committee | November 5, 2024 |
| | Graduate School Executive Committee | January 28, 2025 |
| | Graduate School Executive Committee | March 4, 2025 |
| | Graduate School Executive Committee | April 1, 2025 |
| | Graduate School Executive Committee | July 1, 2025 |
| | University Curriculum Committee | September 19, 2024 |
| | University Curriculum Committee | October 31, 2024 |
| | University Curriculum Committee | January 30, 2025 |
| | University Curriculum Committee | February 27, 2025 |
| | University Curriculum Committee | April 3, 2025 |
| University Faculty Meeting | August 19, 2024 | |
| University Faculty Meeting | December 4, 2024 | |

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| | University Faculty Meeting | April 23, 2025 |
| | University Assembly | November 20, 2024 |
| | University Assembly | April 16, 2025 |
| | Board of Trustees | September 26, 2024 |
| | Board of Trustees | December 5, 2024 |
| | Board of Trustees | March 2025 Date TBD |
| | Board of Trustees | June 2025 Date TBD |
| Holidays | Labor Day | September 2, 2024 |
| | Thanksgiving Holiday | November 28-29, 2024 |
| | Holiday Break | December 24-31, 2024 |
| | New Year's Day | January 1, 2025 |
| | Martin Luther King Day | January 20, 2025 |
| | Good Friday | April 18, 2025 |
| | Memorial Day | May 26, 2025 |
| | Juneteenth Day | June 19, 2025 |
| | Independence Day | July 4, 2025 |

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| Category | Action | Date |
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| Spring Semester Course Scheduling | Spring 2025 Course Schedule Planning Begins | July 12, 2024 |
| Faculty 9month Contract Dates | First Day for New 9-month Faculty | August 1, 2024 |
| Meetings | New Faculty Orientation | August 5, 2024 |
| Meetings | New Faculty Orientation | August 6, 2024 |
| Tenure and Promotion | Tenure & Promotion Policy & Procedures Workshop (for all Chairs, Directors, Deans) | August 8, 2024 |
| Spring Semester Course Scheduling | Spring 2025 Course Schedule Plan Draft Due in Tech Express Portal | August 9, 2024 |
| Tenure and Promotion | Tenure & Promotion Policy & Procedures Workshop (for all Chairs, Directors, Deans) | August 12, 2024 |
| Faculty 9month Contract Dates | First Day for Returning 9-month Faculty | August 15, 2024 |
| Meetings | University Faculty Meeting | August 19, 2024 |
| Tenure and Promotion | Tenure & Promotion Candidate Workshop (for faculty planning to apply for Tenure or Promotion) | August 20, 2024 |
| Tenure and Promotion | Tenure & Promotion Candidate Workshop (for faculty planning to apply for Tenure or Promotion) | August 21, 2024 |
| Tenure and Promotion | Deadline for Faculty to Submit T0/P0 Form Indicating Intention to Submit Dossier | August 22, 2024 |
| Key Semester Dates | Fall Classes Begin | August 22, 2024 |
| Holidays | Labor Day | September 2, 2024 |
| Meetings | Graduate School Executive Committee | September 3, 2024 |
| Meetings | Administrative Council | September 4, 2024 |
| Tenure and Promotion | Deadline for Establishment of Peer Committees | September 5, 2024 |
| Spring Semester Course Scheduling | Deadline for FINAL Spring 2025 Course Schedule Plan | September 6, 2024 |
| Meetings | Academic Council | September 11, 2024 |
| Tenure and Promotion | Deadline for Establishment of Peer Committee Chairs | September 12, 2024 |
| Faculty Awards | Faculty Awards Ceremony and Reception for 2023-2024 | September 12, 2024 |
| Faculty Awards | Call for Outstanding Faculty Awards Nominations Opens for 2024-2025 | September 12, 2024 |
| Tenure and Promotion | Tenure & Promotion Peer Committee Chairs Workshop | September 16, 2024 |
| Tenure and Promotion | Tenure & Promotion Peer Committee Chairs Workshop | September 17, 2024 |
| Meetings | University Curriculum Committee | September 19, 2024 |
| Spring Semester Course Scheduling | Deadline for Dean Approval of the Proposed Spring 2025 Course Schedule Plan | September 20, 2024 |
| Meetings | Board of Trustees | September 26, 2024 |
| Spring Semester Course Scheduling | Deadline for Registrar Approval of the Proposed Spring 2025 Course Schedule Plan | September 30, 2024 |
| Meetings | Graduate School Executive Committee | October 1, 2024 |
| Meetings | Administrative Council | October 2, 2024 |
| Spring Semester Course Scheduling | FINAL Spring 2025 Course Schedule is Published | October 4, 2024 |

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| Meetings | Academic Council | October 9, 2024 |
| Summer/Fall Semester Course Scheduling | Summer/Fall 2025 Course Schedule Planning Begins | October 14, 2024 |
| Tenure and Promotion | Deadline for Faculty to Submit Dossier to Department Peer Committee | October 15, 2024 |
| Key Semester Dates | Fall Break | October 17-18, 2024 |
| Meetings | University Curriculum Committee | October 31, 2024 |
| Spring Semester Course Scheduling | Spring 2025 Registration Begins | November 4, 2024 |
| Meetings | Graduate School Executive Committee | November 5, 2024 |
| Meetings | Administrative Council | November 6, 2024 |
| Meetings | Academic Council | November 13, 2024 |
| Tenure and Promotion | Deadline for Department Peer Committee to Submit Recommendation to Department Chair | November 15, 2024 |
| Evaluation of Administrators | Faculty Evaluation of Administrators Opens | November 15, 2024 |
| Meetings | University Assembly | November 20, 2024 |
| Holidays | Thanksgiving Holiday | November 28-29, 2024 |
| Meetings | University Faculty Meeting | December 4, 2024 |
| Meetings | Board of Trustees | December 5, 2024 |
| Fall Semester Course Scheduling | Summer/Fall 2025 Course Schedule Plan Draft Due in Tech Express Portal | December 6, 2024 |
| Key Semester Dates | Fall Classes End | December 6, 2024 |
| Key Semester Dates - Final Exams | Fall Final Exams | December 9-12, 2024 |
| Key Semester Dates -Commencement | Fall Commencement | December 13, 2024 |
| Evaluation of Administrators | Faculty Evaluation of Administrators Closes | December 15, 2024 |
| Key Semester Dates - Grades Due | Fall Grades Due | December 16, 2024 |
| Faculty Awards | Nominations for Outstanding Faculty Awards Closes | December 16, 2024 |
| Fall Semester Course Scheduling | Deadline for FINAL Summer/Fall 2025 Course Schedule Plan | December 20, 2024 |
| Holidays | Holiday Break | December 24-31, 2024 |
| Holidays | New Year's Day | January 1, 2025 |
| Non-Instructional Faculty Assignments | Deadline for NIFA Proposals to be submitted to Department Chairpersons | January 10, 2025 |
| Fall Semester Course Scheduling | Deadline for Dean Approval of the Proposed Summer/Fall 2025 Course Schedule Plan | January 15, 2025 |
| Tenure and Promotion | Deadline for Department Chair to Submit Recommendation to Dean | January 15, 2025 |
| Lecturer and Tenure-Track Renewals | Deadline for Tenure-Track Faculty Submit Dossier to Department | January 15, 2025 |
| Evaluation of Faculty | Deadline for Faculty to Submit Annual Activity Report and Activities & Goals Planning Document to Department Chair | January 15, 2025 |
| Evaluation of Faculty | Evaluation of Faculty Opens | January 16, 2025 |
| Key Semester Dates | Spring Classes Begin | January 16, 2025 |
| Holidays | Martin Luther King Day | January 20, 2025 |
| Non-Instructional Faculty Assignments | Deadline for NIFA Proposals to be submitted to Academic Affairs | January 24, 2025 |
| Meetings | Graduate School Executive Committee | January 28, 2025 |
| Meetings | Administrative Council | January 29, 2025 |
| Meetings | University Curriculum Committee | January 30, 2025 |

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| Fall Semester Course Scheduling | Deadline for Registrar Approval of the Proposed Summer/Fall 2025 Course Schedule Plan | January 31, 2025 |
| Fall Semester Course Scheduling | FINAL Summer/Fall 2025 Course Schedule is Published | February 3, 2025 |
| Meetings | Academic Council | February 5, 2025 |
| Non-Instructional Faculty Assignments | Recipients and Chairs Notified of NIFA Awards | February 14, 2025 |
| Lecturer and Tenure-Track Renewals | Deadline for Peers to Complete Annual Review of Tenure-Track Faculty | February 15, 2025 |
| Tenure and Promotion | Deadline for Dean to Submit Recommendation to Provost | February 17, 2025 |
| Meetings | University Curriculum Committee | February 27, 2025 |
| Evaluation of Faculty | Evaluation of Faculty Closes | February 28, 2025 |
| Meetings | Board of Trustees | March 2025 Date TBD |
| Lecturer and Tenure-Track Renewals | Deadline for Chairperson Recommendation to Dean | March 1, 2025 |
| Lecturer and Tenure-Track Renewals | Provost Office Sends Renewal Forms to Deans | March 1, 2025 |
| Evaluation of Faculty | Deadline for Dept Chair to Submit Faculty Evaluations to Dean | March 1, 2025 |
| Evaluation of Administrators | Chairperson Evaluation Results Distributed to Chairperson, Dean, Provost, President | March 3, 2025 |
| Meetings | Graduate School Executive Committee | March 4, 2025 |
| Meetings | Administrative Council | March 5, 2025 |
| Meetings | Academic Council | March 12, 2025 |
| Lecturer and Tenure-Track Renewals | Deadline for Dean to Submit Renewal Forms to Provost Office | March 15, 2025 |
| Evaluation of Administrators | All Other Administrators' Evaluation Results Distributed | March 16, 2025 |
| Evaluation of Faculty | Deadline for Dean to Submit Faculty Evaluations to Provost | March 16, 2025 |
| Key Semester Dates | Spring Break | March 17-21, 2025 |
| Tenure and Promotion | Deadline for Provost to Submit Recommendations to President | April 1, 2025 |
| Meetings | Graduate School Executive Committee | April 1, 2025 |
| Meetings | Administrative Council | April 2, 2025 |
| Meetings | University Curriculum Committee | April 3, 2025 |
| Fall Semester Course Scheduling | Summer/Fall 2025 Registration Begins | April 7, 2025 |
| Meetings | Academic Council | April 9, 2025 |
| Lecturer and Tenure-Track Renewals | Provost Office Notifies Faculty of Renewal Decision | April 15, 2025 |
| Chairperson Reappointments | Deadline for Dean to Submit Recommendations on Reappointment of Chairpersons to Provost | April 15, 2025 |
| Meetings | University Assembly | April 16, 2025 |
| Lecturer and Tenure-Track Renewals | Department Submits PAF for Reappointment of Lecturer | April 17, 2025 |
| Holidays | Good Friday | April 18, 2025 |
| Meetings | University Faculty Meeting | April 23, 2025 |
| Tenure and Promotion | President Finalizes Promotion Decisions and Tenure Recommendations to Board | May 1, 2025 |
| Lecturer and Tenure-Track Renewals | Provost Office Sends Employment Agreement to Lecturer | May 1, 2025 |
| Chairperson Reappointments | Deans Notify Chairpersons of Reappointment | May 1, 2025 |
| Key Semester Dates | Spring Classes End | May 2, 2025 |
| Key Semester Dates - Final Exams | Spring Final Exams | May 5- May 8, 2025 |
| Key Semester Dates -Commencement | Spring Commencement | May 9, 2025 |
| Key Semester Dates - Grades Due | Spring Grades Due | May 12, 2025 |

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| Faculty 9month Contract Dates | Last Day for 9-month Faculty | May 14, 2025 |
| Holidays | Memorial Day | May 26, 2025 |
| Key Semester Dates | Summer Classes Begin (First & Full Term) | May 27, 2025 |
| Meetings | Board of Trustees | June 2025 Date TBD |
| Holidays | Juneteenth Day | June 19, 2025 |
| Key Semester Dates | Summer Classes End (First Term) | June 25, 2025 |
| Key Semester Dates - Final Exams | Summer Final Exams (First Term) | June 27, 2025 |
| Key Semester Dates | Summer Classes Begin (Second Term) | June 30, 2025 |
| Meetings | Graduate School Executive Committee | July 1, 2025 |
| Holidays | Independence Day | July 4, 2025 |
| Key Semester Dates | Summer Classes End (Full & Second Term) | July 29, 2025 |
| Key Semester Dates - Final Exams | Summer Final Exams (Full & Second Term) | July 31-August 1, 2025 |
| Key Semester Dates - Grades Due | Summer Grades Due | August 4, 2025 |