



Policy A1.5 Academic Actions Notification

Form A1:5G: Extension of Existing Academic Program to an Approved Off-Campus Center

Reporting Schedule Notification Dates:

_____ May 15 for all actions approved between Jan 1 and April 30

_____ Aug 15 for all actions approved between May 1 and July 31

_____ Jan 15 for all actions approved between Aug 1 and Dec 31

Note: In accordance with THEC Policy A1:4, an Off-Campus Center offers one to two complete academic programs. This notification form should be used only for previously approved Off-Campus Centers with approved off-campus center codes where the center will not offer more than two complete academic programs.

Institution: _____

10 Digit Program CIP Code (XX.XX.XXXX.XX): _____

Academic Program Title: _____ **Degree Designation:** _____

Off-Campus Center Name: _____ **Off-Campus Center Code:** _____

Institutional or Governing Board Approval Date (month/year): _____

Implementation Date (month/year): _____

Provide a brief rationale for offering the existing academic program at the approved Off-Campus Center. Include the other academic program currently offered at this Off-Campus Center.

Chief Academic Officer Signature (electronic signature acceptable)

Date