



REQUEST FOR QUOTATION (RFQ)

Department: Facilities
Requisition No.: 203962679

Deliver Completed Bid to:
Tennessee Tech University
Purchasing and Contracts Office
Derryberry Hall, Suite 301
Box 5144, 1 William L. Jones Dr.
Cookeville, TN 38505-0001
www.tntech.edu/pruchasing/

Date: July 22, 2025

RFQ Coordinator: Tina Girdley
Phone: 931.372.6350
Email: tgirdley@tntech.edu
Fax: 931.372.3727

Bids must be received in the Purchasing and Contracts Office by **3:00 p.m. Central Time on August 28, 2025.**

Bid is subject to the [RFQ – Standard Terms and Conditions](#). By submittal of a bid, bidder certifies its agreement to these terms and conditions, which cannot be waived.

Special Bid Instructions:

1. Bid prices are to include all necessary shipping/handling charges to make delivery F.O.B. Cookeville, TN 38501.
2. Indicate any cash/time discounts offered: _____
3. To view a bid tabulation after intent to award, please visit this link: <https://www.tntech.edu/purchasing/bidawards.php>
Results are listed according to fiscal year then by date of bid opening.
4. Bid may be electronically signed and electronically submitted to RFQ Coordinator above.

THIS IS NOT AN ORDER

REQUEST FOR QUOTATION

Tennessee Tech University is requesting quotes for the purchase of two (2) sit-down, zero-turn mowers meeting or exceeding the following minimum specifications.

The use of manufacturer names and/or model numbers throughout this RFQ is solely intended to establish minimum acceptable standards for quality and performance. Bidders are not limited to the brands or models mentioned. Equivalent products from other manufacturers will be accepted and evaluated based on their ability to meet or exceed the minimum specifications.

Tennessee Tech also intends to trade in one (1) existing mower as described below.

Minimum Specifications Checklist:

Please mark with an "X" to the left of specifications if your unit meets the specification. If it does not meet, leave the line blank. If it exceeds the specification, write "exceeds" and briefly indicate how in the space provided.



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<div><input type="checkbox"/> Engine: _____<ul style="list-style-type: none">• Air-cooled V-Twin gasoline engine• Displacement: Minimum 999cc• Horsepower: Minimum 35 hp</div> <div><input type="checkbox"/> Transmission: _____<ul style="list-style-type: none">• Dual hydrostatic system• Minimum 16cc pumps with 18 cu in drive wheel motors</div> <div><input type="checkbox"/> Suspension: _____<ul style="list-style-type: none">• Rear: 3-link trailing arm suspension or equivalent• Front: Independent suspension</div> <div><input type="checkbox"/> Deck: _____<ul style="list-style-type: none">• Cutting width: 61 inches• Construction: Fabricated/welded (not stamped)• Material: Minimum ¼" thick solid steel top with ⅜" thick reinforced side skirts• Deck lift: Pedal-operated with deck height dial adjustment• Cutting height range: 2 to 6 inches</div> <div><input type="checkbox"/> Seat and Comfort: _____<ul style="list-style-type: none">• Adjustable suspension seat with isolation system• Adjustable footrest</div> <div><input type="checkbox"/> Tires: _____<ul style="list-style-type: none">• Front: Solid, no-flat tires, 15x6-6, smooth tread• Rear: No-flat radial turf tires (Michelin Tweel equivalent), 26x12-12<ul style="list-style-type: none">○ Note: Standard pneumatic tires to be provided in addition to no-flat rear tires</div> <div><input type="checkbox"/> Dimensions and Weight _____<ul style="list-style-type: none">• Fuel capacity: Minimum 12 gallons• Length: Minimum 91"• Height: Minimum 52"• Operating weight: Not to exceed 1,550 lbs</div> <div><input type="checkbox"/> Other Features: _____<ul style="list-style-type: none">• Striping kit• Light kit• Bucket and tong set• Flip-up or advanced chute blocking system</div>



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☐ Warranty: _____

- Minimum 3-year commercial warranty (parts and labor)

☐ Delivery: _____

- Must include delivery to Tennessee Tech (220 West 10th St., Cookeville, TN 38505)

Trade-In Equipment:

Tennessee Tech intends to trade in the following equipment as part of this procurement:

- Make/Model: Bad Boy Revolt
- VIN: BRV48FX73011200004
- TTU ID: N00002337

Interested Bidders may schedule a time to inspect the equipment by contacting Scott McCrary at 931.260.2945.

Bid Pricing and Trade-In Allowance:

Please provide the following pricing information. All costs must include delivery, setup, and any applicable fees.

<u>Quantity</u>	<u>Description</u>	<u>Price for two (2) units</u>
2	Sit Down Zero-Turn Mower	\$ _____

Trade-In Allowance for TTU Owned Equipment: \$ _____

Total Amount (After Trade-In Deduction): \$ _____

Specify delivery time: _____ days after receipt of order.

RFQ Communications: Interested parties must direct all communication regarding this RFQ to the RFQ Coordinator, Tina Girdley, who is Tennessee Tech's only official point of contact for this RFQ. Unauthorized contact regarding this RFQ with employees or officials of Tennessee Tech other than the RFQ Coordinator named above may result in disqualification from this procurement process.

NOTE: Failure to provide all requested signatures, initials, references, certifications, licenses, records, documentation, or other required information – or submission of records deemed unsatisfactory at Tennessee Tech's sole discretion – may result in rejection of bid.

Sales and Use Tax: Before the Purchase Order/Contract, resulting from this RFQ, is signed, the apparent successful bidder must be registered or exempted from registration with the Department of Revenue for the collection of Tennessee sales and use tax. The State shall not approve a contract unless the Bidder provides proof of such



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registration or exemption. The foregoing is a mandatory requirement of an award of a contract pursuant to this solicitation.

Termination for Convenience: Tennessee Tech may terminate this Contract without cause for any reason by providing the Contractor at least thirty (30) days written notice before the effective termination date. The Contractor shall be entitled to receive compensation for satisfactory, authorized services completed as of the termination date, but in no event shall Tennessee Tech be liable to the Contractor for compensation for any service which has not been rendered.

Illegal Immigrants: Successful Bidder attests that the Bidder will not knowingly utilize the services of illegal immigrants in the performance of the Contract, and will not knowingly utilize the services of any subcontractor who will utilize the services of illegal immigrants in the performance of the Contract.

Debarment: The Bidder certifies, by signature below and submission of this bid, that neither Bidder nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any State or Federal department or agency.

The [RFQ Standard Terms and Conditions](#) shall be considered an integral part of this Request for Quotation and any Purchase Order resulting from this process.

Tennessee Tech reserves the right to initiate negotiations with the next ranked Bidder should the University cease doing business with the Bidder selected via this RFQ process.

COMPLETE INFORMATION AND SIGN BID BELOW.

Bidding Entity's Name

Name of Contact Person (Printed)

Address

Phone/Fax

City, State, Zip

Email

Authorized Signature of Bidder

Date

Name & Title of Signatory (printed): _____

Tennessee Tech University is an EEO/AA/Title IX/Section 504/ADA employer.