This order form is completed by a campus user who wishes to initiate a new Canon copier lease from the Statewide contract.

There are ten (10) different models offered on the state contract, and this form has a section for each model. Under the section for the model you want to lease, choose the base model and then choose any options you wish to add to the base model.

When complete, attach this form to your Contract Request, fill out the Contract Request, and then Submit. Complete and submit a separate form and Contract Request for each copier being requested.

Delivery Information:

Name of Department Person to Coordinate Delivery:

- * Phone Number of Contact Person Above:
- Building where Copier is to be Delivered:
- Room Number where Copier is to be Delivered:
- * If you are trading in a Canon Copier with this order, enter the Model and Serial Number here:



NOTES ABOUT THIS MODEL

Black & White Prints only. Prints approximately 25 copies-per-minute. Suggested for average monthly volumes of 2,000 – 5,000 prints.

Monthly lease of the base model includes (at not extra charge) cabinet, scanning ability, data encryption, PostScript, OCR, "FollowMe" software, and UniFlow tracking software. Toner and staples are also included in base lease price.

PRICING

Each Black & White print cost \$0.0052 and is paid at the end of the period

IRADV4925 – base model price per month	\$25.07
Optional Stapler – price per month	\$6.27
Optional 3-Hole Punch – price per month	\$6.52
Optional Copy Control Track – price per month	\$7.43
Optional Fax Capability – price per month	\$6.70
Optional Additional Paper Drawer (4 drawers) – price per month	\$5.07



NOTES ABOUT THIS MODEL

Black & White Prints only. Prints approximately 35 copies-per-minute. Suggested for average monthly volumes of 3,000 – 12,000 prints.

Monthly lease of the base model includes (at not extra charge) cabinet, scanning ability, data encryption, PostScript, OCR, "FollowMe" software, and UniFlow tracking software. Toner and staples are also included in base lease price.

PRICING

Each Black & White print cost \$0.0047 and is paid at the end of the period

IRADV4935 – base model price per month	\$27.62
Optional Stapler – price per month	\$6.27
Optional 3-Hole Punch – price per month	\$6.52
Optional Copy Control Track – price per month	\$7.43
Optional Fax Capability – price per month	\$6.70
Optional Additional Paper Drawer (4 drawers) – price per month	\$5.07



NOTES ABOUT THIS MODEL

Black & White Prints only. Prints approximately 45 copies-per-minute. Suggested for average monthly volumes of 10,000 – 30,000 prints.

Monthly lease of the base model includes (at not extra charge) cabinet, scanning ability, data encryption, PostScript, OCR, "FollowMe" software, and UniFlow tracking software. Toner and staples are also included in base lease price.

PRICING

Each Black & White print cost \$0.0040 and is paid at the end of the period

IRADV4945 – base model price per month	\$24.56
Optional Stapler – price per month	\$6.27
Optional 3-Hole Punch – price per month	\$6.52
Optional Copy Control Track – price per month	\$7.43
Optional Fax Capability – price per month	\$6.70
Optional Additional Paper Drawer (4 drawers) – price per month	\$5.07



NOTES ABOUT THIS MODEL

Black & White Prints only. Prints approximately 60 copies-per-minute. Suggested for average monthly volumes of 18,000 – 65,000 prints.

Monthly lease of the base model includes (at not extra charge) cabinet, scanning ability, data encryption, PostScript, OCR, "FollowMe" software, and UniFlow tracking software. Toner and staples are also included in base lease price.

PRICING

Each Black & White print cost \$0.0030 and is paid at the end of the period

IRADV6860 – base model price per month	\$35.48
Optional Stapler – price per month	\$15.68
Optional 3-Hole Punch – price per month	\$4.11
Optional Copy Control Track – price per month	\$7.43
Optional Fax Capability – price per month	\$7.8
Optional Additional Paper Drawer (4 drawers) – price per month	\$11.96



NOTES ABOUT THIS MODEL

Black & White Prints only. Prints approximately 70 copies-per-minute. Suggested for average monthly volumes of 25,000 – 85,000 prints.

Monthly lease of the base model includes (at not extra charge) cabinet, scanning ability, data encryption, PostScript, OCR, "FollowMe" software, and UniFlow tracking software. Toner and staples are also included in base lease price.

PRICING

Each Black & White print cost \$0.0028 and is paid at the end of the period

IRADV6870 – base model price per month	\$52.88
Optional Stapler – price per month	\$15.68
Optional 3-Hole Punch – price per month	\$4.11
Optional Copy Control Track – price per month	\$7.43
Optional Fax Capability – price per month	\$7.80
Optional Additional Paper Drawer (4 drawers) – price per month	\$11.96



NOTES ABOUT THIS MODEL

Black & White Prints only. Prints approximately 80 copies-per-minute. Suggested for average monthly volumes of 30,000 – 150,000 prints.

Monthly lease of the base model includes (at not extra charge) cabinet, scanning ability, data encryption, PostScript, OCR, "FollowMe" software, and UniFlow tracking software. Toner and staples are also included in base lease price.

PRICING

Each Black & White print cost \$0.0026 and is paid at the end of the period

IRADV6980 – base model price per month	\$68.79
Optional Stapler – price per month	\$15.68
Optional 3-Hole Punch – price per month	\$4.11
Optional Copy Control Track – price per month	\$7.43
Optional Fax Capability – price per month	\$7.80
Optional Additional Paper Drawer (4 drawers) – price per month	\$11.96



NOTES ABOUT THIS MODEL

Black & White Prints and Color Prints. Prints approximately 25 copies-per-minute. Suggested for average monthly volumes of 1,000 - 5,000 prints.

Monthly lease of the base model includes (at not extra charge) cabinet, scanning ability, data encryption, PostScript, OCR, "FollowMe" software, and UniFlow tracking software. Toner and staples are also included in base lease price.

PRICING

Each Black & White print cost \$0.0059 and each Color print cost \$0.0396 and is paid at the end of the period HDD/SSD removal and replacement incurs a one time fee of \$348.00. Fee is paid prior to return of equipment.

IRADVC3926 – base model price per month	\$22.16
Optional Stapler – price per month	\$6.27
Optional 3-Hole Punch – price per month	\$6.52
Optional Copy Control Track – price per month	\$7.43
Optional Fax Capability – price per month	\$6.70
Optional Additional Paper Drawer (4 drawers) – price per month	\$5.07



NOTES ABOUT THIS MODEL

Black & White Prints and Color Prints. Prints approximately 30 copies-per-minute. Suggested for average monthly volumes of 3,000 – 12,000 prints.

Monthly lease of the base model includes (at not extra charge) cabinet, scanning ability, data encryption, PostScript, OCR, "FollowMe" software, and UniFlow tracking software. Toner and staples are also included in base lease price.

PRICING

Each Black & White print cost \$0.0059 and each Color print cost \$0.0396 and is paid at the end of the period HDD/SSD removal and replacement incurs a one time fee of \$348.00. Fee is paid prior to return of equipment.

IRADVC3930 – base model price per month	\$25.26
Optional Stapler – price per month	\$6.27
Optional 3-Hole Punch – price per month	\$6.52
Optional Copy Control Track – price per month	\$7.43
Optional Fax Capability – price per month	\$6.70
Optional Additional Paper Drawer (4 drawers) – price per month	\$5.07



NOTES ABOUT THIS MODEL

Black & White Prints and Color Prints. Prints approximately 40 copies-per-minute. Suggested for average monthly volumes of 10,000 - 30,000 prints.

Monthly lease of the base model includes (at not extra charge) cabinet, scanning ability, data encryption, PostScript, OCR, "FollowMe" software, and UniFlow tracking software. Toner and staples are also included in base lease price.

PRICING

Each Black & White print cost \$0.0043 and each Color print cost \$0.00375 and is paid at the end of the period HDD/SSD removal and replacement incurs a one time fee of \$348.00. Fee is paid prior to return of equipment.

IRADVC5840 – base model price per month	\$36.12
Optional Stapler – price per month	\$6.27
Optional 3-Hole Punch – price per month	\$6.52
Optional Copy Control Track – price per month	\$7.43
Optional Fax Capability – price per month	\$7.80
Optional Additional Paper Drawer (4 drawers) – price per month	\$3.75



NOTES ABOUT THIS MODEL

Black & White Prints and Color Prints. Prints approximately 60 copies-per-minute. Suggested for average monthly volumes of 15,000 – 50,000 prints.

Monthly lease of the base model includes (at not extra charge) cabinet, scanning ability, data encryption, PostScript, OCR, "FollowMe" software, and UniFlow tracking software. Toner and staples are also included in base lease price.

PRICING

Each Black & White print cost \$0.0034 and each Color print cost \$0.00375 and is paid at the end of the period HDD/SSD removal and replacement incurs a one time fee of \$348.00. Fee is paid prior to return of equipment.

IRADVC5860 – base model price per month	\$49.42
Optional Stapler – price per month	\$6.27
Optional 3-Hole Punch – price per month	\$6.52
Optional Copy Control Track – price per month	\$7.43
Optional Fax Capability – price per month	\$7.80
Optional Additional Paper Drawer (4 drawers) – price per month	\$3.75

