

# THE CHATTER

## REGISTRAR'S OFFICE NEWSLETTER

AMERICA - AFRICA  
ASIA - AUSTRAL ASIA

### Important

DATES

- 5.2 - 5.4. FINALS
- 5.6. SPRING 22 COMMENCEMENT
- 5.9. SPRING 22 GRADES DUE 10AM
- 5.9. - 5.13. SPRING 22 END OF TERM PROCESSING
- 5.9. - 5.20. SUMMER 22 INTERSESSION
- 5.23. SUMMER 22 BEGINS
- 5.25. LAST DAY TO ADD (S1)
- 5.29. LAST DAY TO DROP (S1)
- 5.29. LAST DAY TO ADD (FULL)
- 5.30. MEMORIAL DAY HOLIDAY
- 5.31. "W" GRADING BEGINS (S1)

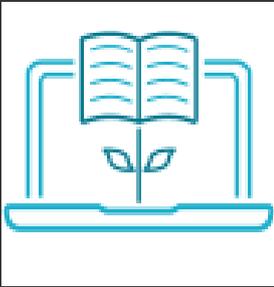


### Employee SPOTLIGHT



### Gloria Presley

After serving the University for 16 years, with 10 of those years in the Registrar's office, we say goodbye and best wishes to Gloria Presley! We are so grateful for her service and contribution to our students and campus. She has the patience of a saint and always has wisdom to bestow upon others. While we will greatly miss her, we are so excited for her new adventure!



## **PARCHMENT NEW TRANSCRIPT & DIPLOMA SERVICE PROVIDER**

Parchment is our new third party service provider for transcript and diploma processing. Students may order a transcript by clicking the blue Parchment "Order Records" button, or by accessing Eagle Online from Tech Express and clicking "Order Official Transcript" under the Student Records tabs. More information on ordering student transcripts can be found at: [www.tntech.edu/transcripts](http://www.tntech.edu/transcripts).

Diplomas and replacement diplomas may be requested by clicking the "replacement diploma" link on our webpage at: <https://www.tntech.edu/records/graduation.php>. Or, the following Parchment link can be used as well: <https://www.parchment.com/u/registration/34371/institution>

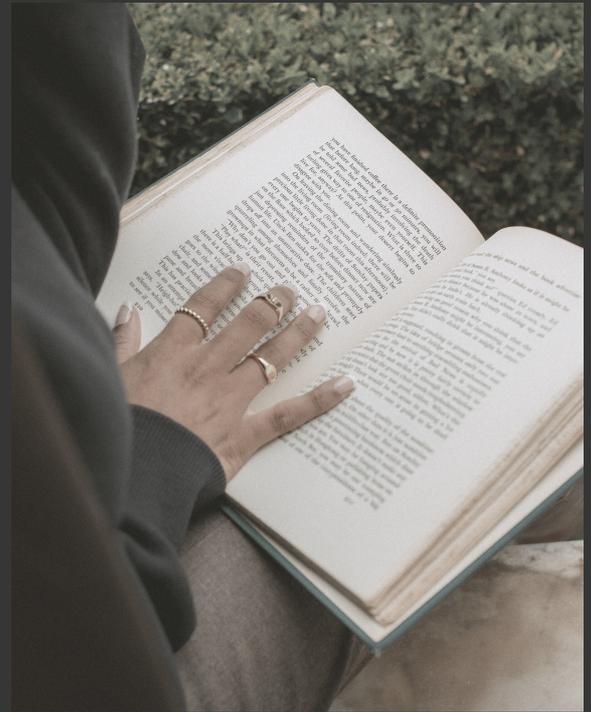
Parchment also offers a student FAQ and a tutorial video (quick bytes) to assist students and alumni in requesting their records!

### **FAQ:**

<https://www.tntech.edu/records/pdf/parchmentstudentorderingfaqs.pdf>

### **QUICK BYTES:**

<https://www.youtube.com/playlist?list=PLXZpdoXeN2HU7qQRELNvcAk03e4xQnufD>



## **GRADES DUE!**

**ALL SPRING 22 GRADES ARE DUE  
MONDAY, MAY 9 AT 10AM!  
PLEASE DO NOT WAIT AND  
PLEASE ENTER YOUR GRADES  
EARLY! DOING SO WILL  
ENSURE THAT YOUR STUDENTS  
DO NOT GET HELD UP WITH  
GRADUATION, JOBS, OR  
FINANCIAL AID!**