



FACULTY RESEARCH GRANT PROGRAM

DR. RACHEL M. HALL
COMMITTEE CHAIR



- ▶ Stimulate interest in research on the part of the faculty
- ▶ Establish and administer policies and standards in connection with faculty research funds from which assistance may be provided to faculty members who wish to undertake projects.
- ▶ Assist in the dissemination of information developed in faculty research projects through the publication of research bulletin or other appropriate media.

WHAT ARE OUR GOALS??

Name	Classification	Email
Dr. Curtis Armstrong	Faculty (Decision Sciences and Management)	<u>carmstrong@tntech.edu</u>
Dr. Joe Biernacki	Faculty (Chemical Engineering)	<u>jbiernacki@tntech.edu</u>
Dr. Stephen Canfield	Faculty (Mechanical Engineering)	<u>scanfield@tntech.edu</u>
Dr. Brad Cook	Faculty (Biology)	<u>sbcook@tntech.edu</u>
Dr. Ed Driggers	Faculty (History)	<u>edriggers@tntech.edu</u>
Dr. Steven Frye	Faculty (Interdisciplinary Studies)	<u>sfrye@tntech.edu</u>
Dr. Catherine Godes	Faculty (Music)	<u>cgodes@tntech.edu</u>
Dr. Rachel Hall (Chairperson)	Faculty (Nursing)	<u>rmhall@tntech.edu</u>
Dr. Cara Sisk	Faculty (Human Ecology)	<u>csisk@tntech.edu</u>
Dr. Matt Smith	Faculty (Curriculum and Instruction)	<u>mrsmith@tntech.edu</u>

WHO ARE WE?

- ▶ The Scholarly and creative accomplishments of faculty in disciplines where external funding is not typically available
 - ▶ Faculty who have limited experience in applying for and receiving competitive external funding
 - ▶ Pilot projects that are expected to lead to the development and submission of proposals for external funding
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- ▶ Project period is from July 1st to June 30th
 - ▶ Funds cannot carry over to a new fiscal year

FUNDING PRIORITIES

- ▶ Track I- is intended to support research that would lead to publication in referred journals or other nationally recognized form of dissemination appropriate to the discipline

OR

- ▶ Travel to conferences to present papers or other creative work.

TRACK I FUNDING- \$3,000 LIMIT

- ▶ This is seed money to initiate or develop research projects or programs that lead to external funding

TRACK II- LIMIT \$10,000

- ▶ Release Time
- ▶ Student Salaries
- ▶ Travel
- ▶ Supplies and Operating Expenses
- ▶ Allowable publication and dissemination costs
- ▶ Equipment

ALLOWABLE COSTS

- ▶ Full time- tenured, tenure track
- ▶ Instructors and Lecturers
 - ▶ If the AOR includes a research component
 - ▶ AND their project includes tenured faculty member as co-PI
- ▶ Faculty limited to 2 Track II while on TT
- ▶ Track II awardees are required to submit a proposal to an outside agency within a year of completion of the project. If this is not complete, the faculty member will not be eligible for another track II award
- ▶ PI's must ensure all requirements of the award are met in order to be considered for future funding. **Failure to successfully complete a project or deliberate misuse of funds may disqualify an applicant from future consideration.**

ELIGIBILITY GUIDELINES

- ▶ Call for proposals during the fall semester
- ▶ All proposals must be endorsed by the Chair or Dean. By endorsing the proposal, chairs and deans specifically agree to adhere to the budget requirements including faculty release time, and to cover the cost of overages if the PI overspends.
- ▶ Applications are due January 31st by 4:30 pm
- ▶ Proposals will be distributed anonymously to the committee to evaluate
- ▶ The Committee will meet to discuss the proposals and consult members of the discipline area if there are questions or concerns.
- ▶ The Committee will score the proposals.
- ▶ The Administrative Support person will average the scores then rank the proposals.
- ▶ The Committee will meet to discuss the ranking and vote on the final proposals to endorse.
- ▶ The Committee Chair will forward the recommendation to the Provost/VP for Academic Affairs
- ▶ Once approved, the Committee Chair will notify the applicant, departmental chairperson and dean.

APPLICATION PROCEDURES

- ▶ The Narrative
 - ▶ Description of the project
 - ▶ Significance/merit
 - ▶ Plan of Action
 - ▶ Personal Qualifications
 - ▶ Dissemination of results
- ▶ The Budget
- ▶ Summary of Precious Assistance received

OPTIONAL

- ▶ Letters of support from External Organizations, if involved
- ▶ References
- ▶ Special Budget Justification-if needed for travel

THE PROPOSAL

- ▶ 12 point font
- ▶ 4 page double spaced limit with 1 in margin top, bottom and sides (unless additional page is required for outside the US travel)
- ▶ Required Headings
 - ▶ Description of the project (25 points)
 - ▶ Significance/merit (25 points)
 - ▶ Plan of Action (25 points)
 - ▶ Personal Qualifications (5 Points)
 - ▶ Dissemination of results (10 points)
- ▶ The other 10 points go to the budget-does it make sense and it is reasonable?

FORMATTING REQUIREMENTS

QUESTIONS

