

**ROUTING FORM FOR DUAL SERVICES AGREEMENT
WITH TTU AS VENDOR PARTY**

1. Procuring Party: _____

2. Employee Name: _____

3. Term of Agreement: _____

4. Total Liability of Procuring Party: _____

Approvals:

_____ Date

_____ Date

_____ Date

Please return form and all copies of contract to Purchasing (Box 5144) for further processing. For instructions regarding this process, visit our [Procurement Manual](#)