

Minutes from the Supreme Court | April 18th, 2024

Regular Meeting

The Supreme Court of the Student Government Association of Tennessee Tech met at 6:32pm on April 28th, 2024, at Chili's restaurant. Chief Justice Bryson Lee was presiding with Justice Lela Gracy as acting Secretary of the Supreme Court. Chief Justice Bryson Lee took the roll, and a quorum was established. The minutes for April 4th, 2024, were sent out at least three days prior to the meeting of the Supreme Court on April 18th, 2024, and considered read without objection. The minutes dated April 4th, 2024, stand approved. The agenda attached as Appendix A was adopted as the orders of the day.

The following members of the Supreme Court were present:

Title	Name	Present/Absent
Chief Justice	Mr. Bryson Lee	Present
Associate Chief Justice	Mr. Dylan Hazard	Absent
Associate Justice	Mr. Jacob Dean	Present
Associate Justice	Ms. Lela Gracy	Present
Associate Justice	Ms. Angel Magpayo	Present
Associate Justice	Ms. Cailey Martin	Present
Associate Justice	Ms. Jasmine Montgomery	Present
Associate Justice	Mr. Isaac Rogers	Present
Associate Justice	Mr. Cam Williams	Present
Alternate Associate Justice	VACANT	N/A
Alternate Associate Justice	VACANT	N/A

Others also present:

There were no other officials present.

Chief Justice Lee commenced the End of the Year Awards Ceremony. The awards consisted of both plaques and paper plate awards, a wonderful tradition that will hopefully continue throughout the duration of the Supreme Court.

Chief Justice Lee opened the floor for any announcements to be made. Chief Justice Lee reminded the Court about a previous announcement concerning summer meetings. It was decided by the Supreme Court that a summer meeting would only be held if deemed necessary, such as, in the instance of a case. No further announcements were made.

Chief Justice Bryson Lee moved to adjourn the meeting of the Supreme Court if there were no other announcements. The Supreme Court **ADJOURNED** at 8:14pm until their next meeting TBD.

Respectfully submitted,

Acting Secretary of the Supreme Court, Justice Lela Gracy

I sign and certify that these minutes have been properly approved by the Supreme Court of the Student Government Association on _____.

Chief Justice, Bryson Lee

APPENDIX A

The Agenda

[Copy and paste agenda document here]

DRAFT

[Add more appendices, tables,
attachments as needed]

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Additional Minutes Template Notes

For more on minutes structure, purpose, and content not provided here, please see §48:1–15 in *Robert's Rules of Order: Newly Revised* 12th edition.

Text highlighting:

Yellow means simple to fill in on your own

Green means select between the chosen options

Purple means only add if needed

Blue means examples and more explanation provided in comments

When distributing minutes that have not yet been approved, please include a watermark reading draft like on this document. Be sure to remove it for printing though.

Minutes from executive session should be kept in a separate executive session binder not available except to the Justices, Secretary of the Supreme Court, the SGA Advisor, and the Advisor to the Supreme Court.

This template is not exhaustive but should provide a good functioning guide on how to write some pretty decent minutes.