

## **Adding classes via Eagle Online:**

1. On Eagle Online, click Student, then Registration, then "Add or Drop Classes", you need to select the term for which you are adding classes.
2. Click "Submit".
3. Enter the 6-digit Alternate PIN and click "Submit." (This is required every time you access the "Add or Drop Classes" link. If you don't know or you've forgotten your Alternate PIN, contact the Study Abroad Office) (The Alternate PIN will be different each semester)
4. On the "Add class" table, enter the 5-digit CRN for each class.
5. Click "Submit Changes" to add these classes.  
*Note: To see what classes are offered and to find each course's unique 5-digit CRN, you click on the "Select Box" to left of the CRN and scroll to the bottom of the screen and select either "Register" (this will take you back to Add and Drop and register you for the course) or "Add to Worksheet" (which works if you need to add several courses) and click on "Submit Changes."*

***Classes can be added online during open registration through the first week of class. After that, the Add/Drop paper form must be completed.***