



A monthly newsletter tracking Tennessee Tech's progress toward implementation of its new Enterprise Resource Planning (ERP) system

OCTOBER 2025

October has been one of the busiest months to date for the Talon project, with SIT 2 (System Integration Testing), BPT+ training sessions, Talon Town Hall, and the finalization of cutover planning all occurring simultaneously. The Talon team is working hard to ensure everything is in place for a successful cutover and implementation of Talon.

Talon Town Hall

The October Talon Town Hall that took place on October 22 provided an overview of the Talon project to date, including cutover dates and the new chart of accounts. President Oldham, Dr. Stinson, and Jen Chavez all provided opening remarks, thanking the Talon team for their hard work in bringing this project to fruition.



President Oldham reminded the campus community that unforeseen challenges will arise, but this campus is well-equipped to handle all situations. Nick Klein, the training specialist working with the Talon team, provided an overview of the Talon system, as well as what to expect during this transition period.

If you weren't able to attend live, we encourage you to watch the Town Hall replay that can be found on the [Talon website](#).

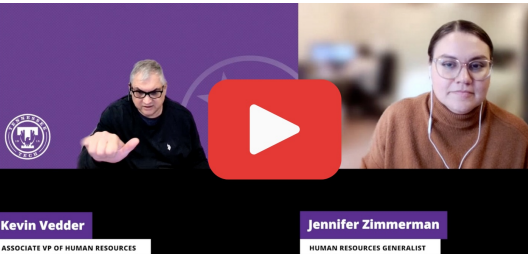
Registration is Open for End-User Training

We are excited to announce that end-user training for the new Talon system is now open for registration. Training courses begin the week of November 10th. The Talon system is scheduled to go live on January 2nd. To ensure a smooth transition, we have developed comprehensive training sessions designed to help orient everyone on the new system for accounting, finance, HR, procurement, and payroll.

The Talon team encourages the campus community to register for and attend all relevant courses that pertain to their positions. Training and exposure to the system prior to go-live is essential for successful implementation.

A full list of available courses can be found [here](#).

Talon Talks



In the October 2025 edition of Talon Talks, Kevin Vedder, AVP of HR, discusses his role in the implementation of Talon and what he is most looking forward to as the project moves ahead.

[Watch here](#) or by clicking the image at left.

What's Ahead in November – Key Cutover Dates

Heading into November, we have several key cutover dates that will affect the campus community. For a full list of cutover dates, please visit the [Talon website](#).

Date	Cutover Activity
November 1	Any new software contract requests (SDSRFs) must be at Final Review by 11/1. Please note that multiple approvals are required prior to the Final Review.
November 3	Last day to change W-4 until January via Self-Service. Note - W4s can be set up/changed via paper from 11/3 - 1/2
November 3	Last day to process direct deposit via Self-Service. Note – direct deposits can be set up/changed via paper from 11/3 - 1/2
November 3	Last day to change home address via Self-Service. Note – change of address can be set up/changed via paper from 11/3 - 1/2
November 12	Last day to request new suppliers until 11/19
November 14	Last day to submit a request to advertise in PeopleAdmin.
November 19	Any new requests for services contracts must be at Final Review by 11/19. Please note that one or more approvals are required prior to Final Review.
November 19	New Adjuncts and New Administrative Adjuncts PAFs due to Academic Affairs for the spring semester.
November 21	Last day for any new awards or modifications to be sent to the Grant Accounting team.
November 28	- Last day to submit Non-Procurement Requisitions in Eagle Buy. - If you need to purchase something after this date, you may be able to use your Procurement Card (there is no cutoff date for Procurement Cards).

Talon Testimonial



KEVIN VEDDER
AVP OF HR AND THE
PROJECT LEAD FOR
HCM & OCM

As we near Talon's go-live in January 2026, I want to encourage everyone to take advantage of the vast array of training opportunities and resources that have been created to assist users, whether they will use the Talon system on an occasional basis or daily, to familiarize themselves with the new application, so they will be comfortable in performing a variety of activities and business processes in Talon.

In many ways, the Talon system is like buying a new pair of shoes to replace a trusted pair that has served well but needs to be replaced. The new shoes will take some time to break in and feel comfortable, but over time, they will "fit" perfectly, and it will become second nature to wear them for whatever use or need (e.g., work, casual, dress, specialty, etc.). Talon will be our new pair of shoes, helping us perform a variety of activities and business processes.

Don't Forget

Visit the Talon project website at www.tntech.edu/talon/ that contains project information, news, and resources.

Please reach out to the Talon team members anytime with questions or feedback at ertalon@tntech.edu.

You can also stay apprised of our implementation timeline [here](#) and find a list of frequently asked questions [here](#).

Given the high level of resource requirements and the strategic importance of this project, we remind our campus customers that while we will strive to maintain and provide support and assistance to ongoing campus operations, there may be some delays as a result of project-related activities. We appreciate your continued patience and understanding.

